

## Town Board Meeting

October 17, 2024

### **CALL TO ORDER**

**PRESENT:** Supervisor Anderson, Town Board Members Edwards, Evans, Greco, Penino and Attorney Walsh

**ALSO PRESENT:** Highway Superintendent Seelow, Solid Waste Coordinator Olmstead, Town Clerk Ferguson

### **SALUTE TO THE FLAG**

### **APPROVAL OF THE SEPTEMBER 26, 2024 MINUTES**

### **MOTION TO APPROVE: TOWN BOARD MEMBER PENINO**

**SECONDED: TOWN BOARD MEMBER EVANS, ALL IN FAVOR, AYE**

### **JASON KEMPER, SARATOGA COUNTY, GRANTS TO THE TOWN OF EDINBURG**

Jason Kemper took the floor and explained to the Board the town has three grants that are open and need to be closed. He told the Board some are going to expire he has submitted the paperwork to the Supervisor in order to move ahead on his end to apply for the reimbursement. One grant is an Economic Development grant in the amount of \$14,200.00 this was to put together a map of Edinburg showing the roads within the town and historic markers. This has to be finished by the end of this year. He will need to receive the information by November to be able to apply for a reimbursement for the town in December from the County. Discussion ensued, J. Kemper will help with the process if the need be. He is going to need cancelled checks and invoices. He also told the Board there are a number of snowmobile grants. One was in 2022 in conjunction with the Town of Providence, this grant is the Fox Hill West grant, it will go from the top of Fox Hill and continue to Dunn Logging campground. This has been delayed with the State of New York. The second is in the amount of \$10,000 to also continue with the Fox Hill West corridor. The third is an Economic Development grant in the amount of \$10,000.00 to be used to do any work within the Saratoga Snowmobile Trail System. J. Kemper has given the paperwork to Supervisor Anderson to sign. Supervisor Anderson asked for a resolution to allow him to sign the grant contracts.

**RES. # 79** This resolution will allow the Supervisor to sign the necessary paperwork to close out the 2023 grant with Saratoga County.

Motion: Town Board Member Evans

Seconded: Town Board Member Greco

### **A RESOLUTION ALLOWING THE SUPERVISOR TO SIGN THE NECESSARY PAPERWORK TO CLOSE OUT THE 2023 ECONOMIC DEVELOPMENT GRANT WITH SARATOGA**

WHEREAS, the Town of Edinburg entered into an Economic Development Grant with Saratoga, and

WHEREAS, the grant has a timeline that the town needs to finish the grant by, and

WHEREAS, the grant has been designated to be used for the Saratoga Snowmobile Trail System, be it

RESOLVED, to allow Supervisor Anderson to sign the completed grant form so that the monies can be released by Saratoga County to the Town of Edinburg, and be it further

RESOLVED, once the money is received by the Town of Edinburg they will in turn forward a check in the amount of \$10,000.00 to the Saratoga Snowmobile Club.

Roll Call:

Roll Call:

Supervisor Anderson	Aye	Ayes 4
Town Board Member Edwards	Aye	Nays 0
Town Board Member Evans	Absent	
Town Board Member Greco	Aye	
Town Board Member Penino	Aye	

IN WITNESS WHEREOF, I have hereto subscribed my name on October 17, 2024.

---

Denise Ferguson, Town Clerk

### **PUBLIC COMMENTS**

Supervisor Anderson asked if anyone from the public wished to comment. No one did. He moved ahead with the meeting.

### **REPORTS AND CORRESPONDENCE**

Supervisor Anderson told everyone the reports and correspondence files are on the table for viewing.

### **REPORTS**

#### **SUPERVISOR'S REPORT**

Supervisor Anderson told all present he is still working on the budget.

#### **Declare Fowler Hill Road Seasonal (R) 80**

Supervisor Anderson told the Board he will need a resolution tonight declaring Fowler Hill Road a seasonal road. *A resolution will follow.*

#### **Authorizing the Supervisor to Purchase a New Computer Program for Bookkeeping (R) 81**

Supervisor Anderson would like to be able to purchase a new computer program for bookkeeping. He will get quotes. The old program was a dos program and no longer works along with the computer. The Board was in agreement. *A resolution will follow.*

#### **Audit of Claims (R) 82**

**General Vouchers # 198 - #223 in the amount of \$13,895.24**

**Highway Vouchers # 126 - # 140 in the amount of \$17,423.93**

The Board reviewed the vouchers and abstracts and directed the bills be paid. *A resolution will follow.*

#### **Supervisor's Informational Reports**

##### **2025 Budget**

Supervisor Anderson reported the Board will be holding a budget workshop meeting and on October 23<sup>rd</sup> at 6:00 pm, they will also take care of any other business that may come before the Board He is hopeful he will have some answers and he appreciated everyone working together.

##### **Telephone System, Town Hall**

Supervisor Anderson reported he is trying to look into options for a new phone system for the Town Hall. He understands that Verizon is going to be purchasing Frontier.

##### **Town Hall Closed**

The Town Hall will be closed on Monday, November 11<sup>th</sup> for Veterans Day, Thursday and Friday, November 28<sup>th</sup> and 29<sup>th</sup> for Thanksgiving and the day after Thanksgiving.

##### **Camera Quotes for the Buildings**

Town Board Member Greco reported he had a conversation with T. Wagner, the towns IT person. He gave quotes about updating the computer system and setting up cameras for the Town Hall. Town Board

Member Greco gave prices for all of this. He was told what the town needs right now is the switch and the sonic wall. Supervisor Anderson said that he is going to contact Spectrum and have them come out and see what the internet service is for the town. He wants them to check the wiring. He said he will call T. Wagner and see what he suggests and he wanted it made clear that they have not agreed to anything at this point.

#### **Letter, Hudson River Black River Regulating District**

Supervisor Anderson read a letter of thanks from the HRBRRD he had received for the use of equipment during the tornado clean up and for the staging area for the stumps.

#### **HEAP 2024**

Supervisor Anderson reported he has received the HEAP information from the County. He stated the 2024-25 season will begin on Friday, November 1<sup>st</sup>. Information is available at the Town Clerk's office.

#### **Auditor, NYS Comptroller's Office**

The auditor will be here tomorrow to begin the auditing process.

#### **Halloween**

Halloween is celebrated on October 31<sup>st</sup> in the Town of Edinburg.

#### **Supervisor's Report Financial Reports**

Supervisor Anderson has not had time to give you the general and highway reports, he will when everything gets caught up.

#### **Crane Seal Coating**

Ryan Crane donated to the Town of Edinburg the sealcoating on the Town Hall parking lot. He came in and asked if he could donate this to the town, he has a summer residence here. After some frantic phone calls Supervisor Anderson found out it was legal to accept the gift as long as there was no bid pro quo. He would like to express his gratitude to Crane Sealcoating.

#### **OTHER OFFICIALS REPORTS**

The Assessor and the Building Inspector are not present to give reports.

#### **ATTORNEY'S REPORT**

##### **Leaving the Position of Attorney for the Town of Edinburg**

Attorney Walsh spoke to Supervisor Anderson earlier today and as many of you know with my other job and looking ahead to January my Assembly duties are going to be much heavier. Attorney Walsh told the Board she will try to stay on until the end of the year to make sure there is an orderly transition. Attorney Walsh told the Board she has spoken with Matthew McAuliffe; he is an attorney in the Town of Corinth. She has just received his resume and has forwarded it on to D. Ferguson. She will also forward on a couple other names for the Board to look at. Attorney McAulfee has experience doing municipal work and representing a smaller town. He asked Attorney Walsh how it worked for her and she told him that she has a yearly contract with the town.

##### **Notification, Meeting Dates and Time Changes, Moratorium**

Attorney Walsh asked if she could be notified when meetings and times changed. The moratorium has expired on October 11<sup>th</sup>. Attorney Walsh would recommend to circle back and see what is still needed to be looked at, she believes that solar and short term rentals were not touched in this update, they can be done as standalone matter with the Planning and Zoning Boards. Attorney Walsh explained to the Board they will need to set a public hearing and a possible workshop before the updated ordinance is adopted. Further discussion ensued as to possible items that still will need to be looked at and dealt with. Town Board Member Greco spoke he thought that CT Male was going to put together a new ordinance, Attorney Walsh told him that they were going to look through the ordinance and do what they could see, but, they were looking for input from the Town as to what direction they wanted to go. They did make the changes that the town clearly wanted to make, but, as stated before this process required input from the boards and the people that have been working on updating the ordinance. Supervisor Anderson said M. Stewart has said he would be interested in working a couple hours here or there to help with the code. Mr. Stewart is our interim CEO and Building Inspector.

#### **HIGHWAY SUPERINTENDENT'S REPORT**

##### **Tree Fairview Park**

Highway Superintendent Seelow addressed the Board concerning a letter that was received from Peter VanAvery concerning a tree that is partially on town property. He asked the Board what he should do, they asked if it needed to be cut, yes it does. Mr. VanAvery has hired Buddy's Tree Service to cut some of his trees in that area, Highway Superintendent Seelow will contact Buddy to see what he would quote to cut the tree. He will get three prices to have the tree cut. Highway Superintendent Seelow told the Board he does not have the money in his brush account, they told him that they will take it out of Contingency.

#### **Open House**

Highway Superintendent Seelow told the Board the Highway Department will be holding an open house on Saturday, October 19th to explain to people how the new snow removal equipment and the brining works. He has also purchased donuts and cider, he would like to know if the town can pay for this, the Board asked how much, he said he has four dozen donuts and four gallons of cider, if it is not legal to do, Highway Superintendent Seelow will pay for it. The Board will look into it further. Highway Superintendent Seelow told the Board he has received on road camera and is getting it set up at the garage to monitor snow.

#### **Bridge, Beecher Creek**

A discussion between Highway Superintendent Seelow and the Board took place concerning Bridge NY money and the yellow flag the State of New York has put on the Beecher Creek Bridge. Highway Superintendent Seelow told the Board if the Bridge gets a red flag he will have to shut that portion of Airport Road down to traffic.

#### **HISTORIAN'S REPORT**

##### **Town History Presentation, ECS**

Historian Edwards reported to the Board she and Val Kaye gave a presentation to the Edinburg Fourth Grade on local history. She added this is the first time in 10 years she has been asked to do it. The second part of their history lesson about local history is in the spring. Historian Edwards said she feels their history of Edinburg is important for them to learn.

##### **Museums**

Historian Edwards told the Board the museums are closed for the winter months. It has been a very hectic year.

##### **Holiday Bazaar**

The Historical Society will be holding a Holiday Bazaar at the Old School House on Tange Road, Saturday, November 2<sup>nd</sup>.

#### **SOLID WASTE COORDINATOR**

SWL Olmstead reported in September the tonnage was 60.91 tons and it is 34.86 to date for October.

#### **SOLAR**

J. Olmstead told the Board CT Male is lacking some information, he will get on the phone to B. Schmitt and Josh to see if they are willing to meet with K. Serra from CT Male to see what is missing. J. Olmstead is concerned the town will lose out on the grant if they do not get moving. It expires this year; the Town has been messing with this since 2018. Former Supervisor Raymond signed a contract and the Town has until 2025, NYSERDA wanted the grant finished by the Fall. This grant will take us to the calendar year of 2025.

#### **OLD BUSINESS/NEW BUSINESS**

##### **Hiring a Building Inspector**

It was asked if the Town Board will have to advertise to hire a new Code Officer/Building Inspector? Supervisor Anderson said he is looking into this, M. Stewart is not going to stay. Attorney Walsh told the Board she has been speaking to S. Chamberlain, from Saratoga County about this process. They are ready to help us, if you hire full-time, it will have to be a Civil Service hire.

#### **ADOPTION OF RESOLUTIONS # 80 -# 82**

**# 80 Declaring Fowler Hill Road as Seasonal**

**# 81 Authorizing the Supervisor to Purchase a New Computer Program for Bookkeeping**

**# 82 Audit of Claims**

Supervisor Anderson asked the Board if they would like to vote on the resolutions together or one at a time. The Board will vote on them all at once.

**ADOPTION OF RESOLUTIONS # 80 - # 82**

**MOTION: TOWN BOARD MEMBER EVANS**

**SECONDED: TOWN BOARD MEMBER EDWARDS, ALL IN FAVOR, AYE**

**ADJOURN 7:22 PM**

**MOTION: TOWN BOARD MEMBER EDWARDS**

**SECONDED: TOWN BOARD MEMBER GRECO, ALL IN FAVOR**

Respectfully submitted,

Denise Ferguson  
Town Clerk

RES. # 80 -24

10/17/24

Motion: Town Board Member Evans

Seconded: Town Board Member Edwards

**A RESOLUTION DECLARING FOWLER HILL ROAD A SEASONAL ROAD**

WHEREAS, the Highway Superintendent has designated Fowler Hill Road as a “Seasonal Limited Use” Highway under Section 6-14 of the Town Law, now, therefore, be it

RESOLVED, that the Town Board acknowledges the designation of Fowler Hill Road as a “Seasonal Limited Use’ Highway.

Roll Call:

Supervisor Anderson	Aye	Ayes 4
Town Board Member Edwards	Aye	Nays 0
Town Board Member Evans	Aye	
Town Board Member Greco	Aye	
Town Board Member Penino	Aye	

**IN WITNESS WHEREOF**, I have hereto subscribed my name on October 17, 2024

---

Denise Ferguson, Town Clerk

Motion: Town Board Member Evans

Second: Town Board Member Edwards

**A RESOLUTION AUTHORIZING THE SUPERVISOR TO PURCHASE A NEW COMPUTER  
PROGRAM FOR BOOKKEEPING**

WHEREAS, the Town's bookkeeping program was a DOS program, and

WHEREAS, the program has crashed, and

WHEREAS, Supervisor Anderson would like to keep the bookkeeping here at the Town Hall, and

WHEREAS, in order to do that he will need to look for a bookkeeping program, be it

RESOLVED, to allow Supervisor Anderson to find a bookkeeping program, and be it further

RESOLVED, to allow Supervisor Anderson to purchase the program within the procurement policy limits.

Roll Call:

Supervisor Anderson		Aye	Ayes	4
Town Board Member	Edwards	Aye	Nays	0
Town Board Member	Evans	Aye		
Town Board Member	Greco	Aye		
Town Board Member	Penino	Aye		

**IN WITNESS WHEREOF**, I have hereto subscribed my name on October 17, 2024

---

Denise Ferguson, Town Clerk

RES. # 82-24

10/17/24

Motion: Town Board Member Evans

Second: Town Board Member Edwards

**AUDIT OF CLAIMS**

WHEREAS, the Town Board holds a monthly meeting each month, and

WHEREAS, the Town of Edinburg incurs bills in the general day to day operations of the town, and

WHEREAS, the Town Clerk presents the claims to the Board at the monthly meeting in the form of vouchers and abstracts, now, therefore, be it

RESOLVED, that upon audit of the Edinburg Town Board the Clerk shall be directed to pay the following claims.

General Vouchers # 198 - # 223 in the amount of \$13,895.24  
Highway Vouchers # 126 - # 140 in the amount of \$17,423.93

Roll Call:

Supervisor Anderson		Aye	Ayes	4
Town Board Member Edwards		Aye	Nays	0
Town Board Member Evans		Aye		
Town Board Member Greco		Aye		
Town Board Member Penino		Aye		

**IN WITNESS WHEREOF**, I have hereto subscribed my name on October 17, 2024

---

Denise Ferguson, Town Clerk