

Edinburg Town Board, Special  
October 23, 2024

**CALL TO ORDER**

Supervisor Anderson called to order a special meeting of the Edinburg Town Board at 6:08 pm at the Edinburg Town Hall.

**PRESENT:** Supervisor Anderson, Town Board Members Edwards, Evans, Greco and Penino

**ALSO PRESENT:** Solid Waste Coordinator, Olmstead, Highway Superintendent Seelow, D. Rockwell and A. Rockwell – Representing the Edinburg Vol. Fire Co., Inc., J. Briskie, D. Greco

Supervisor Anderson welcomed everyone to the third workshop session for the 2025 budget and to handle any other business that may come before the Board at this time.

**BUDGET REVIEW**

Supervisor Anderson told all present he is gaining on putting together the Tentative budget for the 2025 year, he has gotten through the second page of the General Fund totals. Supervisor Anderson told the Board Members they have all been given a copy of the Management Guide and Fiscal Oversight Responsibilities of the Governing Board that was sent from the NYS Comptrollers' Office. There are two other portions to this, they are on auditing claims and seeking competition and procurement.

**On Line Banking**

Supervisor Anderson told the Board he needs to add online banking. He also stated the Auditor was supposed to be here on Friday, but, we have not heard from him. He hopes that all is well with him and he wanted it made clear that the Town of Edinburg is going through a ten-year audit.

**2025 Budget**

- Supervisor Anderson said under 8120.1101 the pay for a bookkeeper was \$4548.00 for an annual salary. DeLorenzo and Associates has been paid over \$7,000.00 at this point in time. He stated the Town of Day has allocated \$11,000.00, if the Board adds together the salaries of the Bookkeeper and the Budget Officer for the Town of Edinburg it is approximately \$9,000.00, he has raised the Bookkeeper portion of the budget to \$11,000.00 this would increase the line item by \$200.00. Supervisor Anderson is not sure what the total cost for DeLorenzo and Associates would be to do the bookkeeping for the Town at this point.
- 1420.4001 – Supervisor Anderson said this is the Attorney's contract fee that is paid out monthly. He has raised this pay to \$20,000.00
- 3620.4101 – Supervisor Anderson said the salary for the Code Enforcement/Building Inspector is currently \$22,548.00, if the Board is going to go to a fulltime CEO/BI he has been told he should be looking at \$55,000.00 to \$60,000.00 to start with plus benefits. This is going to be a large increase. The Board could look at two people to handle this, but, Town Board Evans said ideally one person would be the best.
- 5010.1001 – Highway Superintendent's pay. Supervisor Anderson explained to all present the Highway Superintendent's pay was not broken out correctly for the 2024 budget. The Highway Superintendent's pay for the 2024 year was \$68,875.00 the position artificially received a 9.6 % increase, some of the pay that Highway

Superintendent Seelow receives for being the Building Maintenance and for Director of Cemeteries has been added into his Highway Superintendent pay.

#### **Parks and Recreation/Museums/CEO/BI**

Discussion ensued as to moving monies to Parks and Recreation and Museums from the Cemetery line on the budget. Supervisor Anderson said he is unsure of the fund balances. He also spoke about hiring a Code Enforcement Official/Building Inspector; this portion of the budget will be increased by 166.1 %. Supervisor Anderson asked the Board if they would like to address the Fire Companies portion of the budget seeing there are members present tonight. The Board did.

#### **Fire Company**

D. Rockwell spoke on behalf of the Fire Company, he stated the fire company is asking for a 5% increase from last year. Discussion between Supervisor Anderson, the Board and the Fire Company members took place explaining what they are mandated to do and the costs of it all. They are going to have to purchase a new pumper, because it is past the date that they should be using it. The cost will be between \$650,000.00 to \$750,000.00. They are also required to purchase new gear, it costs between \$6000.00 to \$8000.00 per person. Realistically the increase they are asking for will not cover the increase of costs for the equipment they are mandated to update. They did apply for a FEMA grant this year, but, did not receive it. The Fire Company will keep applying for grants to help with the costs. They are also mandated to put new tires on the trucks whether they are good or bad. Further questions were asked to clarify what is required by the State for the Fire Company. The Board saw no problem with putting in the request for the fire company.

#### **Revenues**

Supervisor Anderson continued on with the Revenue line items of the budget. He told all present the town should be able to invest some of the towns money and make more on interest than they have received. The interest that has been received to date is \$168.03 from NBT bank. He will be looking into this further.

The sales tax from the County of Saratoga will be roughly the same as the 2024 year. The Zoning and Planning Fees are up; the Clerk's fees have stayed the same. The Clerk told the Board a dog enumeration, will bring the fees up. Supervisor Anderson had M. Stewart, interim CEO/BI look into the building permits, because last year the amount was decreased for the budget. He did and he said that in 2022 and 2023 he found the amount was approximately 8 to 9 thousand that was brought in and as of this year the building permits are around seven thousand. Supervisor Anderson is looking to bring the building permit section up to \$9000.00 from \$6000.00.

#### **Other Permits**

The other permits that are collected are the resident recycle permits. They are at \$830.00 to \$840.00 annually. J. Olmstead, SWC, was asked if the price for the permits should be increased for the 2025 year, he said definitely. The Board agreed with raising them to \$20.00. Further discussion ensued concerning money that can be made with scrap metal, batteries. They also discussed the cost for tires, it was decided that should be left the same. J. Olmstead, SWC, told the Board next year he will be able to get exact amounts of steel, cardboard, comingled recyclables which he will report to the Board and would like to have put into the Edinburg Newsletter. They also discussed the idea of not

collecting metal, J. Olmstead said he will have to speak to C. Cook, Saratoga County and told the Board this would have to wait until after the first of the new year.

#### **Sale of Equipment**

Supervisor Anderson told the Board two of the vehicles were sold this year. We are not looking to sell anything for next year.

Supervisor Anderson continued with the Misc. Revenue, Mortgage Tax, State and Youth Programs, Dog Apportionment and State Revenue Sharing.

Town Board Member Evans wanted to know what the 2% tax cap equated to. Supervisor Anderson told him he has not been able to find that yet.

#### **Highway Budget**

Supervisor Anderson wanted to get into the Highway portion of the budget. He said that Highway Superintendent Seelow is asking for a fourth man, that will be the biggest portion of the highway budget. Highway Superintendent Seelow explained he loses a man when one is needed for the Garbage pickup or Recycling pick up and he cannot do roadwork then because he does not have enough men to make it safe without a flag man. The Board discussed the payroll portion of the budget, Supervisor Anderson said the highway portion of the budget does not have enough money in it to cover the payroll, but, he is thinking that some comes out of cemeteries and landfill. They talked about the bridge portion of the budget, Highway Superintendent Seelow said they do not do bridges; he does not know why there would be money in there under personal services. Highway Superintendent Seelow's requests for the 2025 budget are the same as last year except for the fourth man. Town Board Member Greco said Highway Superintendent Seelow is asking for an extra \$5000.00 for 5142.4003 and he is asking for \$50,000.00 under 5130.2003 equipment. Would it not be more cost effective if we rented a skid steer when we need it? If the backhoe is sold it should bring in 20 to 30 thousand. That would go back into the fund balance which would take care of purchasing a skidsteer. Highway Superintendent Seelow said the money that is in the Highway portion of the budget cannot be moved to any other part of the budget.

#### **Reserve Accounts**

The equipment reserve accounts have the following: Highway - \$2449.68, General - \$19,999.36. The Board discussed the possibly of putting monies back into the Reserve Accounts.

#### **Rams – Old Garbage Truck**

The rams need to be fixed or replaced on the old garbage truck, they decided when it would have to be brought down to CEJJ and how much that would cost. It will be approximately \$6000.00. If we have the money in 8160.4001, it can be done now. Further discussion ensued.

#### **Highway Portion of the Budget for 2025**

Highway Superintendent Seelow said that he is happy with what is being put into the budget for the Highway portion.

#### **RES. # 83-24**

### **SETTING A DATE ON NOVEMBER 6, 2024 TO FURTHER REVIEW THE 2025 BUDGET AND ANY OTHER BUSINESS THAT MAY COME BEFORE THE BOARD**

Motion: Town Board Member Evans

Seconded: Town Board Member Penino

WHEREAS, Supervisor Anderson has requested the Board hold another meeting to review the 2025 proposed budget, and

WHEREAS, he would like the date to be Wednesday, November 6<sup>th</sup> at 6:00 pm, be it

RESOLVED, to hold a special meeting for the 2025 budget and for any other business that would come before the Board

Roll Call:

Supervisor Anderson	Aye	Ayes	4
Town Board Members:		Nays	0
Edwards	Aye		
Evans	Aye		
Greco	Aye		
Penino	Aye		

IN WITNESS WHEREOF, I have hereto subscribed my name on October 23, 2024.

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Denise Ferguson, Town Clerk

### **Job Posting**

Supervisor Anderson told Highway Superintendent Seelow that he does need to advertise for the 4<sup>th</sup> man.

### **RES. # 84-24**

**AUTHORIZING THE SUPERVISOR TO TAKE A DONATION FROM CRANE  
SEALCOATING ALLOWING THE TOWN HALL PARKING LOT TO BE  
SEALED COATED.**

Motion: Town Board Member Evans    Seconded: Town Board Member Edwards

WHEREAS, Ryan Crane came to the Town Hall on a Friday afternoon with extra seal coating material and wished to donate it to the Town of Edinburg, and

WHEREAS, he would like to put it down at the Town Hall, and

WHEREAS, the Supervisor contacted the County of Saratoga to see if this was legal to do, and  
WHEREAS, he was told yes to go ahead, now, be it  
RESOLVED to accept the donation from Crane Sealcoating.

Roll Call:

Supervisor Anderson	Aye	Ayes	4
Town Board Members:		Nays	0
Edwards	Aye		
Evans	Aye		
Greco	Aye		
Penino	Aye		

IN WITNESS WHEREOF, I have hereto subscribed my name on October 23, 2024.

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Denise Ferguson, Town Clerk

**MOTION TO ADJOURN 8:22 pm**  
**MOTION: TOWN BOARD MEMBER EDWARDS**  
**SECONDED: TOWN BOARD MEMBER EVANS**

Respectfully submitted,

Denise Ferguson  
Town Clerk