

**Town of Edinburg
Town Board Minutes
June 19, 2025**

CALL TO ORDER

The Regular Town Board meeting of the Edinburg Town Board was called to order at 6:00 pm at the Edinburg Town Hall.

PRESENT: Supervisor Anderson, Town Board Members Evans, Greco and Penino

ALSO PRESENT: D. and R Wilburn, E. Barber, CEO Brackett, SWC Olmstead, Highway Superintendent Seelow and Town Clerk Ferguson

SALUTE TO THE FLAG

APPROVAL OF THE APRIL 17TH AND MAY 15TH MINUTES

TOWN BOARD MEMBER PENINO, SECONDED: TOWN BOARD MEMBER GRECO, ALL IN FAVOR

PUBLIC COMMENTS

Mr. Wilburn took the floor and had concerns as to the water drainage on DeGolia Road and the possibility of it running to his septic. Highway Superintendent Seelow will take a look at it. It was also mentioned there is an artesian well that runs all of the time coming from another piece of property there.

REPORTS AND CORRESPONDENCE

Reports

Saratoga County Monthly Reports

Mortgage Tax Receipts-

Sales Tax Distribution – **May**

Mortgage Tax Distribution –

Town Officials Monthly Reports

Building Inspector – **May**

Dog Control Officer –

Highway Superintendent's Diesel and Gasoline Inventory – **5/15/25**

Justice – **May**

Supervisor's Financial Reports - Highway and General -

Town Clerk – **May**

Other Reports

Tri-Party Collateral Agreement – **5/12,19,27 and 6/2 and 9**

Tri-Party Collateral Agreement Deposit Info – **May**

Recycle Center Resident Permits –**5/16,17, 23,24,30,31 and 6/6,7**

Tax Collector's 2025 Statement of Settlement

Correspondence

The Senior Sentinel – **June**

2025 Economic Development Fund App. – Sara. Co.

Public Hearing ZBA - Stark – Dietz 541 North Shore Road – **July 10th**

The Hartford Private Policy

NYS Cracking Down on Underage Drinking, Fake IDs at Concert Venues Notice

Unapproved Planning Board Minutes – **May 22**

Unapproved ZBA Minutes – **June 5**

Legal Notices – PB – Crawley, ZBA- Stark

Planning Board Decision – Robinson – Complete

Town Board Minutes - May

SUPERVISOR'S REPORTS

Action Items

Amending Resolution # 30 of 1990, Smoking Policy

R 56

Establishing Initial Membership in Digital Towpath Coop	R 57
Audit of Town Justice Court Records for 2024	R 58
Authorization to Move CHIPS, Pave NY, EWR and POP	
Funding in the Highway Portion of the 2025 Budget (5112.2003)	R 59
Buy Back Cemetery Plots, Clarkville Cemetery – M. Scott	R 60
Appointing Norman Garand to the Board of Assessment Review (After the Fact)	R 61
Audit of Claims	R 62

Supervisor Anderson addressed the Board concerning the resolutions that would be coming before them tonight and they are fine and will be moving on them at the end of the meeting.

Informational Items

New Pickup

The new pickup is here; the Highway men came over and undercoated it for us. We will be getting the logo on; we just need to get the time to bring it to Barney's.

Risk Assessment Review from NYMIR

A representative was here from NYMIR he went around to the buildings and town owned properties and he will be giving us a breakdown as to the things we may need to take care of to better prepare ourselves for insurance coverage.

Cemetery Damage

The check has been received from the insurance company from the individual who did the damage in the Edinburg Cemetery. We have contacted Siena Fence and they are booked out until the middle of August. We will also be contacting Letter Memorial to begin work on the stone damage.

CODE ENFORCMENT OFFICER'S REPORT

Supervisor Anderson has taken the CEO report out of order in order to deal with this problem. CEO Brackett has been receiving numerous complaints concerning the state that some properties are in at the present time within the town. Two complaints he has received numerous times are the properties owned by Mr. White on Horse Hill Road and Mr. Russo. He is also getting complaints of properties on Tange Road and for Fuller's Store. CEO Brackett has some ideas on how to handle this; he has put together a complaint form and has dropped some off at areas of complaints. He did receive one back. The two complaints on Horse Hill Road have been going on for years. Supervisor Anderson is looking for the Boards decision on what direction he should go, should the landowners get a letter and then be sighted to appear in court. The Board did not make any decisions on this at this time. They told Supervisor Anderson to have him take a look at what other towns do, Town Board Member Greco told him to contact the Town of Day first and see what they are doing.

Bridge Railing, Batchellerville Bridge

Supervisor Anderson received a complaint that the metal railing that is part of the walkway under the Batchellerville Bridge has been broken. Both he and Highway Superintendent Seelow went and looked at it. Someone will get hurt badly if this is not taken care of. We have been receiving reports of motorcycles going down there and you can see the marks where it was one that hit the rail. Possibly we could get a Sheriff's patrol here around 6pm – 9pm and they will most likely catch them.

Town Hall Closed

The Town Hall will be closing for a week beginning June 30th and will reopen on July 7th. The officials will be coming in and out to during this time and they can be reached by phone in the event of an emergency.

No Recycling Pick up

There will be no recycling pick up on July 3rd. It will be picked up the following Thursday.

Incorporation Paperwork – Town Credit Card

Supervisor Anderson has applied for a Town of Edinburg credit card from NBT Bank, they are looking for the Town of Edinburg's incorporation paperwork. It has been a problem. We were incorporated in 1801. We are still working on this to see if we can get anything to supply to NBT.

Solar

Supervisor Anderson asked if the Board wanted to move ahead with the solar project. J. Olmstead told the Board he is in the process of talking to Josh from CDRPC. He sent him an email Monday evening. J. Olmstead told the Board they need to contact the two companies that are on the state bid and see what their timeframe would be to do the project, if they can not get to it by next year than the project is over.

Letter, NY Bricks

Supervisor Anderson received a letter concerning the possibility of a grant from NY Bricks. He would suggest we contact D. Hunter to see what she thinks as far as the grant and it could be a possibility to apply for funding for a new Community Center/Justice Court building or to rehab the Community Center. Discussion ensued concerning the state of the Highway Garage/Community Center, it was one of the topics of the risk assessment. We were told we should probably be looking at a new heating system and possibly a new building. Highway Superintendent Seelow will get ahold of C. Murphy of Murphy's Mechanicals and see what it would take to change the heating system.

OTHER OFFICIAL'S REPORTS

ASSESSOR, ATTORNEY ARE NOT PRESENT

CEO/ BUILDING INSPECTOR

CEO Brackett has been very busy; he has permitted 4 or 5 new homes and has given out 60 new permits. He has also been out to persons who are doing work that did not get permits.

HIGHWAY SUPERINTENDENT

New Truck Purchase

Highway Superintendent Seelow again addressed the Board with the possibility of purchasing a new dump truck. He stated he checked out the prices, they are still the same and the Board would have two options; they could pay for the truck in total when we receive it, which will be in two to three years or they can pay for the chassis portion and that will cut the price of the purchase by \$10,000.00. The total cost for the new dump will be \$303,219.00; it is on the Onondaga County contract. Highway Superintendent Seelow asked the Board what they would like to do, they will move forward and a resolution will be added to the list to go ahead and order the truck. This resolution will be # 63.

Old Garage Truck

The rams have been replaced on the old truck and the pipes were rusted when they went to loosen them off, they crumbled so they were replaced also.

Town Park

It was asked by Highway Superintendent Seelow if the Board would like to keep the park open if so, they will mow it more often and he suggested picnic tables be put down there, a porta john and a couple garbage cans. J. Olmstead will stop and pick up the garbage as he did in the past. Yes, Town Board Member Penino wants to keep it maintained. The other Board members agreed. Supervisor Anderson stated we will need to get signage made that there is no swimming allowed and it is open from dawn to dusk.

HISTORIAN

E. Barber, Treasurer for the Historical Society told the Board they now have a new curator, it is Tim Blydenburgh. The big problem is at the Carriage Shop, part of the stone wall has been hit by a tree and it has caved it in. They are at this point in time looking for someone to come in and shore it back up. The Board told her to make sure they are insured.

SOLID WASTE COORDINATOR

SWC Olmstead reported to the Board numbers have been down at the Center because of the rainy weekends. Last year the people started coming back in May. Weather plays a big factor.

Small Propane Tanks

We are still getting the small propane tanks, one lbs., we are stuck with them. At this point in time, we have approximately 150. We can not get rid of them through the company that takes them can never take all of them so we are left with them. Highway Superintendent Seelow stated G. Whitney from Providence is willing to take them all if the Board is in agreement with that. The Board stated that would be fine, but, a small services contract will have to be drawn up between the Town and Mr. Whitney. SWC Olmstead also addressed the scrap metal we get at the Center. He will look into finding a private waste

hauler that would take it, scrap it and we would get money from it, instead of having the County take it for nothing.

OLD AND OR NEW BUSINESS

The electrical hookups have been completed by D. Alberts for the installation of the cameras. They are here; we are just waiting to get them up.

Cemetery Signage

The new cemetery signs are here; they were done by G. Bailey. The Highway Department will be putting them up.

Spectrum, Phone System

We are halfway through setting up the new phone system, we are still waiting on three phones.

Window Washer

We are looking for someone that washes windows. Highway Superintendent Seelow said he will contact L. Winney and get a telephone number, he does that.

Town Hall

The Town Hall has been pressure washed and there are going to be a couple of projects that need to be done out front, the lights by the doors will be removed, the clerk's signboard will be going out there for people to see and there will be brighter lighting put up over head in the portico. The ceiling is going to need to be looked at out there also.

Cell Phone and Computer Usage

Supervisor Anderson is going to need to look at cell phone usage while working and computer usage to be added to a handbook of policies and procedures.

Purchasing Policy – Minor Contract

It was suggested we add minor contracts into our purchasing policy. Supervisor Anderson was talking to the County Attorney and he suggested the town do this. If we have something minor, we would not have to wait for a board meeting.

EXECUTIVE SESSION

Supervisor Anderson moved to go into executive session.

MOTION TO MOVE TO AN EXECUTIVE SESSION FOR PUBLIC SAFETY OF AN INDIVIDUAL AND CREDIT ISSUES

MOTION: TOWN BOARD MEMBER GRECO, SECONDED, TOWN BOARD MEMBER PENINO, ALL IN FAVOR, AYE 7:35 pm

Supervisor Anderson asked for a motion to move out of executive session.

MOTION TO MOVE OUT OF EXECUTIVE SESSION

MOTION: TOWN BOARD MEMBER PENINO, SECONDED: TOWN BOARD MEMBER EVANS, ALL IN FAVOR, AYE 7:54 pm

No action was taken during the executive session. The Board moved forward with the regular meeting.

ADOPTION OF RESOLUTIONS # 56 - # 64

The Board voted on them as a whole and two resolutions were added they were to move ahead with the purchase of a new dump truck, that resolution will be # 63 and to give the town the ability to add to the purchasing policy to obtain minor service contracts not to exceed \$1000.00 that resolution will be # 64.

MOTION TO ADOPT RESOLUTIONS # 56 - #64

MOTION: TOWN BOARD MEMBER EVANS, SECONDED: TOWN BOARD MEMBER PENINO, ALL IN FAVOR, AYE

ADJOURN 8:57 PM

MOTION TO ADJOURN: TOWN BOARD MEMBER GRECO, SECONDED: TOWN BOARD MEMBERS PENINO AND EVANS

Respectfully submitted,

Denise Ferguson, Town Clerk

Motion: Town Board Member Evans

Second: Town Board Member Penino

ADOPTION OF SMOKING AND VAPING POLICY FOR THE TOWN OF EDINBURG

WHEREAS, the Town of Edinburg is desirous of providing a safe and healthy place of employment for its employees, and

WHEREAS, the Public Health Law, Section 1399-0 requires the adoption of a written smoking policy for its place of employment of town employees, and

WHEREAS, such policy was adopted by April 1, 1990, now, therefore, be it

RESOLVED, that the following smoking and vaping policy is hereby amended and adopted for places of employment for the employees of the Town of Edinburg and became effective on April 1, 1990.

SMOKING POLICY OF THE TOWN OF EDINBURG
The term "smoking" includes both tobacco and cannabis products

Smoking and Vaping are prohibited in all places of employment of town employees under the jurisdiction and control of the Town of Edinburg.

No person shall carry a lighted cigarette, cigar, pipe, e-cigarette or other smoking or vaping material in any indoor hallway, passage or other common area.

Smoking shall be prohibited in all areas of the Town of Edinburg which are open to the public. These areas include, but are not limited to restrooms, hallways, rooms or areas which contain photocopying or other office equipment used in common, the main meeting room of the Town Hall, the kitchen facilities of the Town Hall, waiting or reception areas, Community Center, Highway Garage, Recycle and Reuse Center, and Museums.

Smoking shall be prohibited in vehicles owned or leased by the Town.

All employee cafeterias, lunchrooms and lounges which are separate from indoor areas open to the public will be designated nonsmoking areas.

The smoking policy in the town court shall be designated by the Office of Court Administration in those instances where the Town Hall is not used for court business.

Employees are encouraged to present any concerns to their supervisor and they may register a complaint with the code enforcement officer of the Town of Edinburg.

A copy of this policy shall be posted upon the town bulletin board and in each building in which town employees' work.

Employees found smoking on Town of Edinburg property will be considered in violation of this policy and may be subject to the penalty prescribed by the State Commission of Health.

The Town of Edinburg Code Enforcement Officer shall be designated an agent to assist in the enforcement of this policy by notifying employees who are in violation.

Roll Call:

Supervisor Anderson	Aye
Town Board Member Edwards	Absent
Town Board Member Evans	Aye
Town Board Member Greco	Aye
Town Board Member Penino	Aye

IN WITNESS WHEREOF, I have hereto subscribed my name on June 19, 2025.

Denise Ferguson, Town Clerk

Motion: Town Board Member Evans

Second: Town Board Member Penino

ESTABLISHING INITIAL MEMBERSHIP IN THE DIGITAL TOWPATH COOPERATIVE

WHEREAS, the Town of Edinburg has adopted and will maintain the technologies afforded us through the Digital Towpath Cooperative's (DTC) systems and services, and

WHEREAS, the Town of Edinburg has realized an increase in service to the residents of our town through the use of these tools, and

WHEREAS, the continued use of the systems and services will continue to enhance our citizens' E government interaction with our town and promote the security, authenticity and availability of electronic public records we hold, and

WHEREAS, the agreement for services outlining our participation in the cooperative has been presented to and revied by this board, therefore be it

RESOLVED, we authorize the Supervisor to enter into the agreement establishing our membership in the Digital Towpath Cooperative and hereby designate Robert D. Anderson to represent our town in all proceedings of that body.

Roll Call:

Supervisor Anderson	Aye
Town Board Member Edwards	Absent
Town Board Member Evans	Aye
Town Board Member Greco	Aye
Town Board Member Penino	Aye

IN WITNESS WHEREOF, I have hereto subscribed my name on June 19, 2025.

Denise Ferguson, Town Clerk

RES. 58-25

6/19/25

Motion: Town Board Member Evans

Second: Town Board Member Penino

AUDIT OF JUSTICE COURT BOOKS, 2024

WHEREAS, the Town Board is required to audit the books of the Justice Court annually, and

WHEREAS, Justice McGroder presented his material to the Board for audit, and

WHEREAS, the Board attempted to audit the justice records as required, and

WHEREAS, the Town Board reviewed the documents provided to the best of their ability, and

WHEREAS, the Town of Edinburg is being audited by the NYS Comptroller's Office, and

WHEREAS, he is also auditing the materials of the Justice Court, and

WHEREAS, a court check list has been provided for your review, be it

RESOLVED, the documents that were provided to the Town Board appear to be in order, and be it further

RESOLVED, the Town Board has not received the finished audit of the NYS Comptroller's Office.

Roll Call:

Supervisor Anderson	Aye
Town Board Member Edwards	Absent
Town Board Member Evans	Aye
Town Board Member Greco	Aye
Town Board Member Penino	Aye

IN WITNESS WHEREOF, I have hereto subscribed my name on June 19, 2025.

Denise Ferguson, Town Clerk

RES. # 59-25

6/19/25

Motion: Town Board Member Evans

Second: Town Board Member Penino

**AUTHORIZING THE SUPERVISOR TO MOVE CHIPS, PAVE NY, EWR AND POP FUNDING
INTO HIGHWAY PORTION OF THE 2025 BUDGET, 5112.2003**

WHEREAS, the Town of Edinburg received CHIPS, Pave NY, EWR and POP funding from the State of New York, and

WHEREAS, the 2025 budget must reflect this increase in funding in the Highway portion of the budget, and

WHEREAS, Supervisor Anderson is authorized to make the following budget changes to the 2025 budget,

CHIPS in the amount of \$35,057.80
Pave NY in the amount of \$28,597.31
POP in the amount of \$19,064.87
EWR in the amount of \$24,568.78

And be it further

RESOLVED, the total to be added to the 2025 Highway portion of the budget will be in the amount of \$107,288.76.

Roll Call:

Supervisor Anderson	Aye
Town Board Member Edwards	Absent
Town Board Member Evans	Aye
Town Board Member Greco	Aye
Town Board Member Penino	Aye

IN WITNESS WHEREOF, I have hereto subscribed my name on June 19, 2025.

Denise Ferguson, Town Clerk

RES. # 60-25

6/19/25

Motion: Town Board Member Evans

Second: Town Board Member Penino

CEMETERY BUY BACK

WHEREAS, the Town of Edinburg has bought back cemetery lots and or plots from persons who purchased them in the past and no longer need them, and

WHEREAS, this allows the Town to offer for sale again, and

WHEREAS, the buy back can be for no more than the original cost of the entire lot or prorated to the amount of the plots that are left, and

WHEREAS, Mrs. Marlene Scott would like to sell back to the Town of Edinburg two plots at the amount of \$300.00 per plot that were purchased for cemetery lot # 3 west ½ in the Clarkville Cemetery located on Tennantville Road, and

WHEREAS, the lot was purchased November 6, 2006 for the full amount of \$1500.00 and Mrs. Scott does not need the additional two plots, now be it

RESOLVED, to buy back the two extra plots from Mrs. Scott at the cost of \$600.00.

Roll Call:

Supervisor Anderson	Aye
Town Board Member Edwards	Absent
Town Board Member Evans	Aye
Town Board Member Greco	Aye
Town Board Member Penino	Aye

IN WITNESS WHEREOF, I have hereto subscribed my name on June 19, 2025.

Denise Ferguson, Town Clerk

RES. # 61-25

6/19/25

Motion: Town Board Member Evans

Second: Town Board Member Penino

APPOINTMENT TO THE BOARD OF ASSESSMENT REVIEW

WHEREAS, there was a vacancy on the Town of Edinburg's Board of Assessment Review, and

WHEREAS, it was left vacant by Robert Breen whose term does not expire until September 30, 2028, and

WHEREAS, the Town Board must appoint someone to fill the position, and

WHEREAS, Mr. Norman Garand has indicated he would like to be appointed to the Town of Edinburg's Board of Assessment Review, and

WHEREAS, Mr. Garand took the class for the Board of Assessment Review on May 26, 2025, now, be it

RESOLVED, to appoint Mr. Norman Garand to fill the unexpired term of Mr. Robert Breen on the Town of Edinburg's Board of Assessment, and be it further

RESOLVED, Mr. Garand's term of office will expire on September 30, 2028.

Roll Call:

Supervisor Anderson	Aye
Town Board Member Edwards	Absent
Town Board Member Evans	Aye
Town Board Member Greco	Aye
Town Board Member Penino	Aye

IN WITNESS WHEREOF, I have hereto subscribed my name on June 19, 2025.

Denise Ferguson, Town Clerk

RES. # 62-25

6/19/25

Motion: Town Board Member Evans

Second: Town Board Member Penino

AUDIT OF CLAIMS

WHEREAS, the Town Board holds a monthly meeting each month, and

WHEREAS, the Town of Edinburg incurs bills in the general day to day operations of the town, and

WHEREAS, the Town Clerk presents the claims to the Board at the monthly meeting in the form of vouchers and abstracts, now, therefore, be it

RESOLVED, that upon audit of the Edinburg Town Board the Clerk shall be directed to pay the following claims.

General Vouchers # 123 - # 150 in the amount of \$14528.06

Highway Vouchers # 64 - # 77 in the amount of \$27,415.38

Pre-Paid General # 27 - # 32 in the amount of \$51,363.13

Pre-Paid Highway Vouchers # 3 in the amount of \$9,878.78

Roll Call:

Supervisor Anderson	Aye
Town Board Member Edwards	Absent
Town Board Member Evans	Aye
Town Board Member Greco	Aye
Town Board Member Penino	Aye

IN WITNESS WHEREOF, I have hereto subscribed my name on June 19, 2025.

Denise Ferguson, Town Clerk

RES. # 63-25

6/19/25

Motion: Town Board Member Evans

Second: Town Board Member Penino

**AUTHORIZING HIGHWAY SUPERINTENDENT SEELOW TO MOVE FORWARD WITH THE
PURCHASE OF A NEW 2026 HX520 SFA**

WHEREAS, Highway Superintendent Seelow approached the Town Board with a request to purchase a new dump truck, and

WHEREAS, the truck will not be delivered for two to three years, and

WHEREAS, he would like to purchase it before the electric mandates are made permanent, and

WHEREAS, he has received the amount of the truck the purchase price will be approximately \$303,219.00, and

WHEREAS, there may be a tariff fee that they can not tell us at this point in time, now, be it

RESOLVED, to authorize the Highway Superintendent to send a letter of intent to purchase a 2026 HX520 SFA.

Roll Call:

Supervisor Anderson	Aye
Town Board Member Edwards	Absent
Town Board Member Evans	Aye
Town Board Member Greco	Aye
Town Board Member Penino	Aye

IN WITNESS WHEREOF, I have hereto subscribed my name on June 19, 2025.

Denise Ferguson, Town Clerk

RES. # 64-25

6/19/25

Motion: Town Board Member Evans

Second: Town Board Member Penino

AMENDING THE PURCHASING POLICY TO INCLUDE MINOR CONTRACTS

WHEREAS, it was brought to the attention of the Supervisor by the Saratoga County Attorney to add minor contracts to the purchasing policy minor contracts, and

WHEREAS, the minor contract should not exceed \$1000.00, now, be it

RESOLVED, to add the ability to enter into a minor contract not to exceed \$1000.00 to the purchasing policy.

Roll Call:

Supervisor Anderson	Aye
Town Board Member Edwards	Absent
Town Board Member Evans	Aye
Town Board Member Greco	Aye
Town Board Member Penino	Aye

IN WITNESS WHEREOF, I have hereto subscribed my name on June 19, 2025.

Denise Ferguson, Town Clerk