

**TOWN OF EDINBURG  
TOWN BOARD MEETING, AUGUST 21, 2025**

**CALL TO ORDER:** Supervisor Anderson called to order a regular meeting of the Edinburg Town Board at 6:00 pm at the Edinburg Town Hall.

**PRESENT:** Supervisor Anderson, Town Board Members Edwards, Evans, Greco and Penino

**ALSO PRESENT:** J. Wilkins, L. and D. Golden, T. Frasier, SWC Olmstead, Highway Superintendent Seelow and Town Clerk Ferguson

**SALUTE TO THE FLAG**

**APPROVAL OF THE JULY 24, 2025 MINUTES**

**MOTION: TOWN BOARD MEMBER EVANS, SECONDED: TOWN BOARD MEMBER GRECO, ALL IN FAVOR, AYE**

**PUBLIC COMMENTS**

No one commented, Supervisor Anderson moved ahead with the meeting.

**REPORTS AND CORRESPONDENCE**

**Reports**

**Saratoga County Monthly Reports**

Mortgage Tax Receipts-

Sales Tax Distribution – **Aug.**

**Town Officials Monthly Reports**

Building Inspector – **July**

Dog Control Officer –

Highway Superintendent's Diesel and Gasoline Inventory – **8/18/25**

Justice - **July**

Supervisor's Financial Reports - Highway and General –

Town Clerk – **July**

**Other Reports**

Tri-Party Collateral Agreement – **7/21 and 28 – 8/4 and 11**

Tri-Party Collateral Agreement Deposit Info - **July**

Resident Permits Recycle and Reuse Center 2025 Year -**7/18, 19, 25, 26 and 8/1,2,8 and 9**

May 16, 2024 Minutes

**Correspondence**

Sara. Co. Press Release – Co. to Hold Countywide Free Narcan Training & Distribution on Tuesday, August 26<sup>th</sup>

Town Board Minutes – July 24, 2025

Letter Sent to Saratoga Snowmobile Club Concerning Their Grant

Unapproved Planning Board Minutes – July 24, 2025

Letter of Resignation Aug. 4<sup>th</sup> – Matthew Ginter Jr.

Legal Notice – Zoning Board of Appeals

FOIL – C. D. Marco – Justice McGroder

Supervisor Anderson told all present the reports and correspondence files are on the table for viewing if anyone wished to look at them.

**SUPERVISOR'S REPORTS**

**Action Items**

The following items will be brought to the Board as Resolutions. # 67 - # 69 and # 70

### **Time Clocks**

Supervisor Anderson asked the Town Board if they would like to go ahead with memory sticks or pay \$25.00 per each time clock for a Cloud subscription. The Board thought they had given him the go-ahead last month to go with the Cloud. They agreed he should have the time clocks saved to the Cloud.

### **Budget Process**

Supervisor Anderson would like to set a date for a budget workshop the second week of September if that is fine with the Board. The Board decided to meet on September 11<sup>th</sup> at 6:00 pm.

### **Audit of Claims**

General Vouchers #177 - #192 in the amount of \$16,865.32

Highway Vouchers #87 - #100 in the amount of \$251,382.15

Pre-Paid General Vouchers #40 - #44 in the amount of \$12,648.71

Pre-Paid Highway Voucher # 8 in the amount of \$5,138.56

The Board reviewed the vouchers, checked the amount with the abstracts and directed the bills that were presented be paid.

### **Informational Items**

#### **Wi-Fi Upgrades and Cameras**

The wi-fi has been upgraded and the surveillance cameras are up and running. A booster has been installed to reach the Recycle Center. The cameras are up on all three buildings when the time clocks come in another camera will be placed at the pavilion.

### **Investments**

The bookkeeper, A. Jensen, checked with other banks besides NBT to see what they could offer for the Town of Edinburg concerning investing funds. Supervisor Anderson suggested to the Board that they do not put everything all in one place or bank. Supervisor Anderson gave a breakdown of what the bank statements have in them at this point in time. He suggested the Board consider investing \$50,000.00 from the Cemetery Fund, it is a fund we don't touch, but if we need it, we can pull it out. Supervisor Anderson looked for some direction from the Board. If that is what they want to do, he and the deputy supervisor will go and make this move.

### **Building Fee Schedule**

Supervisor Anderson and CEO Brackett have been talking about the building fees for the Town. They have found that every time the CEO has to go out and make an inspection it costs the Town money, this should be compensated for. CEO Brackett said that some of the fees would be nominal; a violation fee should be initiated for anyone who is building without a permit. Supervisor Anderson told the Board we could go up to \$1000.00 for every day a person is in compliance. Supervisor Anderson would like to work on this with a board member. Board Member Evans added we should see what other towns are doing. CEO Brackett has a couple of towns fees at this time.

### **Policies**

Supervisor Anderson told the Board the policies are being worked on a little at a time. The major one is a personnel manual; he would like someone to help him with that also.

### **Short Term Rentals**

Supervisor Anderson told the Board he has been receiving calls on a daily basis from residents with concerns of short-term rentals. Supervisor Anderson read an email he had received to the Board concerning this matter. He also told the Board he is waiting to see what direction the State of New York is going to take, the Governor has not signed the bill and probably will not until

after the elections. He told the Board if the legislation is passed on the state level legislation will then go to the Counties. Saratoga County is going to collect a fee of 3% for each Air B and B. The owners of the Air B and Bs will have to sign up on a registry; in turn the County will give the Town of Edinburg 1% of the 3% fee and the town will have to conduct some type of inspections which will add more expense to the Town. Supervisor Anderson told the Board he is going to have to look at hiring someone to help out in the Building Department if this is passed.

### **Zoning**

Supervisor Anderson told the Board we have to start moving forward with the CT Male updates to the zoning ordinance. He is going to try to get together with the Zoning and Planning Board Chairs, and CEO Brackett to talk about this. Highway Superintendent Seelow added he would like to see the addition of fence setbacks added. Supervisor Anderson also state he will contact J. Kemper, Saratoga County Planning Board Director and see if he can meet with them concerning the steps and the direction they need to take.

### **Cemetery Fence Update**

Siena Fence has given us a date of October 8<sup>th</sup> to replace the cemetery fence that was damaged in the winter.

### **AED'S**

Supervisor Anderson has gotten a price for the AED's they are on state contract for the price of \$1791.00 each; this price is if we purchase three. Supervisor Anderson told the Board he would put one at the Town Hall, the other at the Recycle Center and possibly one up a Justice Court. The Board was fine with this purchase. **This will become resolution # 70.**

### **County Sales Tax**

Edinburg's portion of the sales tax from Saratoga County is in the black, we are up 15.7%. Round Lake was also in the black. Supervisor Anderson told the Board the rest of the county is down.

### **Breaking the 2% Tax Cap**

Supervisor Anderson told the Board there is talk at the County that they may have to break the 2% tax cap because of some major projects they are running into.

### **Retirement**

Supervisor Anderson told the Board the retirement reports are up to date; the Town of Edinburg was behind as of July of 2024. He was told by a retirement representative that there are 60 or so other municipalities that are behind as far as 2021 and 2022.

### **Phone System**

The phone system will be getting a message put on it. Supervisor Anderson purchased a microphone to do this; once things slow down the message will be put on for the public when they call in.

### **Boiler System**

Hartford Boiler came and inspected the boiler downstairs. We passed. We will have to do some monthly inspections on a valve we have to open it up and see if it is working properly.

### **Budget, 2026**

Supervisor Anderson is working on the budget; he told the Board he is looking at the possibility of hiring a part-time Confidential Secretary/Receptionist to help out.

### **Batchellerville Bridge Lights**

Supervisor Anderson spoke to Chad Cook, Saratoga County Public Works Director about the lights being out on the bridge he was told the county has to go out and rebid the project, some of

the prices came in too high. Supervisor Anderson told him he is getting calls daily about the lights being out and the broken cable.

### **OTHER OFFICIALS' REPORTS**

#### **BUILDING INSPECTOR**

CEO Brackett has been busy with permits and there are situations that are cropping up that Supervisor Anderson has had to get involved with. Supervisor Anderson told the Board there are a number of situations that we need to get a handle on; he will try to get something put together concerning this, travel trailers have become a major issue.

#### **HIGHWAY SUPERINTENDENT**

Highway Superintendent Seelow stated his bills for this month were pretty high, the Highway Department has paved Airport, Wheeler, Bradt Hill and Sand Lake Roads. This was 4.7 miles of roads that were paved. He told the Board the last time he paved Sand Lake Road he paid \$32.00 per ton for asphalt he paid \$67.70 per ton this year. He also told the Board he is still three years behind on paving. Highway Superintendent Seelow told the Board he thinks we will be getting complaints about Tange Road; it is getting really bad. Next year he is looking to pave Fox Hill and Military Road; he said the Highway Department should be paving 3.5 miles of roads per year to get caught up. Further discussion continued concerning the funding for paving. Highway Superintendent Seelow also hit on the equipment starting to get old and costing the town a lot to keep up. At this point in time the lawnmower that is used for the cemeteries is old and needs repairs.

#### **Beecher Creek Bridge**

Highway Superintendent Seelow is concerned with the Beecher Creek Bridge on Airport Road, it has been yellow flagged and we will have some serious problems with it if the state comes in and red flags it. The cost to replace it would be crazy. Supervisor Anderson told Highway Superintendent Seelow the County has engineers that could possibly help with that.

#### **Employees**

The Highway Department is down one employee, Matthew Ginter Jr. resigned from his position and has moved. The Town has advertised for the position with no one responding. At this point in time, we do have three applications that we will need to begin interviewing for hire.

#### **Salt Summit**

The Salt Summit is coming up in Lake George both Highway Superintendent Seelow and Highway MEO/Mechanic Wilkins will be attending they will be staying overnight on September 23<sup>rd</sup>. They will also be attending one in Stowe Vermont and will be staying one night there; it will be on October 9<sup>th</sup>.

#### **SOLID WASTE COORDINATOR**

SWC Olmstead said it was a busy July the town brought 87 tons of solid waste to Fulton County. He has issued 600 resident permits as of the first of May.

#### **Short Term Rental Problems**

SWC Olmstead told the Board there were a couple places they were having trouble with, at this point in time we are trying to educate them and if it continues the Town of Edinburg will stop collecting their garbage.

#### **One Pound Propane Tanks**

Supervisor Anderson told the Board C. Cook from the County has not gotten back to him concerning how to deal with the one-pound propane tanks that are being brought into the Recycle Center. SWC Olmstead stated the company that comes to take out the Freon can never

take these; we are getting too many. At this point in time, we have 32 to 33 refrigerators over there with them in them.

**Bookkeeper/Reports**

Supervisor Anderson told the Board A. Jensen has been busy with the financial reports we are pretty well set with money right now; she is in her office at the present time working to try to finish up the 2024 reports in order to file the 2024 AFR. A. Jensen was brought in speak to the Board and she discussed the investments and the financial reports with the Board.

**OTHER ITEMS TO REPORT**

Supervisor Anderson told the Board there was a press release for free Narcan training, a letter was sent to the Saratoga Snowmobile Club concerning the grant they were applying for. The Town Hall will be closed Friday, August 29<sup>th</sup> and Monday, September 1<sup>st</sup>. Supervisor Anderson has received a piece of correspondence from Sheriff Zurlo inviting him to ride along with a Seargent.

**Swimming Pool Request**

Supervisor Anderson had a resident come in and request to have a swimming pool put in for resident to use in Edinburg. Supervisor Anderson spoke to a representative at the County and he was told the NYS Swims grant usually goes to larger cities. This proposal would range in the amount of 3.3 million to put in a swimming pool not to mention the cost to keep it running.

**LYME TIMBER**

The Town received a check from Lyme Timber in the amount of \$792.00 for timber that was taken.

**ADOPTION OF RESOLUTION # 67 - # 70**

The resolutions were voted on as a whole.

**MOTION TO ADOPT RESOLUTIONS # 67 - # 70 MADE BY TOWN BOARD MEMBER EVANS SECONDED BY TOWN BOARD MEMBER PENINO, ALL IN FAVOR, AYE**

**ADJOURN 7:25 PM**

**MOTION: TOWN BOARD MEMBER EDWARDS, SECONDED: TOWN BOARD MEMBER PENINO**

Respectfully submitted,

Denise Ferguson  
Town Clerk

RES. # 67-25

8/21/25

Motion: Town Board Member Evans

Second: Town Board Member Penino

**DIRECTING SUPERVISOR ANDERSON TO PURCHASE A CONTRACT TO GO ON  
THE CLOUD FOR THE TIME CLOCKS**

WHEREAS, the Town Board agreed to go ahead and purchase 2-time clocks as was suggested by the auditor, and

WHEREAS, Supervisor Anderson wanted to know if the Board wanted to go with sticks or if they wanted him to purchase a subscription which would put the information on the Cloud, by it

RESOLVED, to authorize Supervisor Anderson to purchase a subscription to put the information from the time clocks to go on the Cloud.

Roll Call:

Supervisor Anderson	Aye
Town Board Member Edwards	Aye
Town Board Member Evans	Aye
Town Board Member Greco	Aye
Town Board Member Penino	Aye

**IN WITNESS WHEREOF**, I have hereto subscribed my name on August 21, 2025.

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Denise Ferguson, Town Clerk

RES. # 68-25

8/21/25

Motion: Town Board Member Evans

Second: Town Board Member Penino

**SETTING A DATE FOR THE BUDGET PROCESS**

WHEREAS, Supervisor Anderson wanted to set a date to hold a budget workshop, and

WHEREAS, he would like to hold it the second week of September and would like to know what date is good for the Board, be it

RESOLVED, to hold the budget workshop on September 11, 2025 at 6:00 pm

Roll Call:

Supervisor Anderson	Aye
Town Board Member Edwards	Aye
Town Board Member Evans	Aye
Town Board Member Greco	Aye
Town Board Member Penino	Aye

**IN WITNESS WHEREOF**, I have hereto subscribed my name on August 21, 2025.

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Denise Ferguson, Town Clerk

Motion: Town Board Member Evans

Second: Town Board Member Penino

**AUDIT OF CLAIMS**

WHEREAS, the Town Board holds a monthly meeting each month, and

WHEREAS, the Town of Edinburg incurs bills in the general day to day operations of the town,  
and

WHEREAS, the Town Clerk presents the claims to the Board at the monthly meeting in the form  
of vouchers and abstracts, now, therefore, be it

RESOLVED, that upon audit of the Edinburg Town Board the Clerk shall be directed to pay the  
following claims.

General Vouchers #177 - #192 in the amount of \$16,865.32  
Highway Vouchers #87 - #100 in the amount of \$251,382.15  
Pre-Paid General Vouchers #40 - #44 in the amount of \$12,648.71  
Pre-Paid Highway Voucher # 8 in the amount of \$5,138.56

Roll Call:

Supervisor Anderson	Aye
Town Board Member Edwards	Aye
Town Board Member Evans	Aye
Town Board Member Greco	Aye
Town Board Member Penino	Aye

**IN WITNESS WHEREOF**, I have hereto subscribed my name on August 21, 2025.

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Denise Ferguson, Town Clerk



Motion: Town Board Member Evans

Second: Town Board Member Penino

**PURCHASING OF THREE AED'S**

WHEREAS, Supervisor Anderson addressed the Town Board about purchasing AEDs, and

WHEREAS, the Town Hall is a public building along with the Court House and the Recycle Center and should have them, and

WHEREAS, he would like to purchase the same as the Edinburg Volunteer Fire Company has, and

WHEREAS, he contacted Cardiac Life Products to get a price, and

WHEREAS, the cost will be \$1791.00 each to purchase three, now be it

RESOLVED, to authorize the purchase of three AED's to be used in the Town buildings.

Roll Call:

Supervisor Anderson	Aye
Town Board Member Edwards	Aye
Town Board Member Evans	Aye
Town Board Member Greco	Aye
Town Board Member Penino	Aye

**IN WITNESS WHEREOF**, I have hereto subscribed my name on August 21, 2025.

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Denise Ferguson, Town Clerk