

Edinburg Town Board

April 17, 2025

CALL TO ORDER

Supervisor Anderson called to order a regular meeting of the Edinburg Town Board at 6:01 pm on Thursday, April 17 at the Edinburg Town Hall.

PRESENT: Supervisor Anderson, Town Board Members, Edwards, Evans, Greco, Penino

ALSO PRESENT: L. and D. Golden, D. Houlihan and Bennett, Building Inspector D. Brackett, Highway Superintendent W. Seelow, Solid Waste Coordinator J. Olmstead and Town Clerk Ferguson

SALUTE TO THE FLAG

PRESENTATION, D. HOULIHAN, TOWN OF EDINBURG'S REPRESENTATIVE TO THE SARATOGA COUNTY SENIOR ADVISORY COUNCIL

Ms. Houlihan took the floor she told everyone present she is trying to bring information to the Town and its residents. The County offers support groups, caregiver support etc. for seniors. She told the audience she is not trying to create a senior group. She is going to try to put together a Bocci Ball group which she is familiar with for seniors. She further spoke about the possibility of a horseshoe group, hiking etc. for seniors. Ms. Houlihan did get donations from within the town to go towards the Senior Luncheon. Ms. Houlihan spoke to D. Ferguson Town Clerk about putting something in the Edinburg Newsletter previous to this meeting. She is now going to be putting in a Senior Corner article for the Newsletter. If there are questions or concerns you can contact Denise and she will get the information off to me. Ms. Houlihan has also left materials from the Saratoga County Office for the Aging. She also said if anyone has questions, she will try to help. The Town Board thanked her.

Life Styles Poster

Supervisor Anderson addressed the Board and told them it was good to see a full board back he then pointed out to everyone the Lifestyles poster that was put together by the Deputy Historian and Historian.

APPROVAL OF THE MARCH 20, 2025 MINUTES

MOTION: TOWN BOARD MEMBER EVANS, SECONDED TOWN BOARD MEMBER GRECO **PUBLIC COMMENTS**

No one from the audience had anything to speak about. Supervisor Anderson moved ahead with the meeting.

SUPERVISOR'S REPORTS

Action Items

Cameras for the Buildings

R 41

Supervisor Anderson told all present the Town will have 13 security cameras that are going to be placed at the Town Hall, Highway, Community Center, Justice Court and the Recycle and Reuse Center. They are wireless. Some will be plugged into outlets.

Guardrails on Fox Hill Road

R 42

Supervisor Anderson has contacted RCBR and has spoken to Chris Hart they will be fixing the guardrails by Claude and Christal Farrington's house. The rail will be brought up to code they will also be working on the head wall. The total cost will be \$47,500.00, \$10,300.00 will be to from the wing wall and \$37,200.00 will be for the steel portion. The Highway Department will be assisting. Supervisor Anderson will need a resolution to move the bridge money that was budgeted for in the 2025 budget, it was put in the budget under 5120.1 and it should be moved to 5120.4. The amount to be moved will be 24,770.00. We will have to move money from Contingency, 1620.4901 to cover the \$22,730.00. Supervisor Anderson told the Board this is a public safety liability for the town.

Scrapping the Recycle Truck

R 43

Highway Superintendent Seelow told the Board the old recycle truck is stuck in third gear and he believes it was that way when J. Olmstead was trying to run it. D. Wilkins, Highway MEO/Mechanic is trying to

get ahold of a junk yard to see about getting rid of the cab. The Highway Department will cut off the back and scrap it if the Town Board is in agreement. It is not runnable. J. Whitman from Northampton offered \$1500.00 for it. Highway Superintendent Seelow told the Board the Highway Department will get the aluminum off of it and at this point a salvage company in Gloversville is paying \$2.23 per ton. The Board agreed to scrap the recycle truck.

Procurement Policy **R 43**

Supervisor Anderson told the Board the auditor has seen that the Town should update the procurement policy along with other policies. Town Board Member Greco has been working on this; he took the floor and told the Board he has made some minor changes. He looked at the GML Section 103, he would like to see our policy go from the smallest amount to the largest amount. It would read as follows:

\$0.00 to \$5,000.00 at the purchaser's digression

\$5,000.00 to \$10,000 quotes from 2 vendors

\$10,000.00 to \$20,000 quotes from 3 vendors

Town Board Member Greco stated he also made some changes on the end of the policy.

The Board was ok with this.

Adopting the Website Policy **R 44**

M. Stewart has sent us a website policy that he would like the Board to review and adopt if they are fine with him becoming the webmaster for the Town of Edinburg. It will be run on Digital Tow Path. The Board was in agreement with him becoming the webmaster for the Town and with the website policy.

Audit of Claims **R 45**

The Town Board reviewed the vouchers and signed the abstracts directing the bills that are in for the month of April be paid.

General Vouchers # 69 - # 104 in the amount of \$23,581.01

Highway Vouchers # 40 - # 53 in the amount of \$21,091.06

Pre-Paid General Vouchers # 17 - # 20 in the amount of \$1,963.18

Informational Items

New Truck

Supervisor Anderson told the Board he has ordered the new truck for the Assessor, Building Inspector and Dog Control Officer, it is a Chevrolet Colorado, the color is white, it is being purchased through Mangino Chevrolet. The cost will be \$37,000.00 approximately. It is on State Contract. Supervisor Anderson does not have a firm price for the cap. We should be receiving it sometime in May.

Town Hall Update

Supervisor Anderson spoke about the Town Hall and items that need to be fixed. The Town Hall is 20 years old. The air units are considered old and some are not in working order. This is something we are going to have to look at and possibly replace with new units or with something comparable. The cement out front around the posts is deteriorating and needs to be replaced or fixed. The ceiling out front is falling apart and needs to have work done on it. The stone out front where the mulch and bushes are needs to have a path to the water faucets and to the oil pipe. Highway Super. Seelow has indicated he has a large stone at the Highway Department that was taken out of the bridge that was replaced and it would fix pretty well to use as a walk way to the oil pipes. Highway Superintendent Seelow stated that C. Murphy of Murphy's Mechanical and he have spoken about the possibility of putting in mini splits for the building. It is going to be a major cost so they would put them in a few at a time. Supervisor Anderson also spoke about flowers being put in out front and replacing the shutters. Some of the siding needs to be replaced there is extra siding down stairs. Town Board Member Greco stated he will help with some of this.

Credit Card Change

Supervisor Anderson reported the credit card that Supervisor Raymond had has been cancelled and he has spoken with M. Seelow at NBT Bank and we have to fill out the paperwork and turn it in. Supervisor

Anderson told the Board this will make it much easier to deal with, dealing with Bank of America is very troublesome.

Telephone Porting

The new telephones were supposed to be ported in today but there was a number that we could not figure out where it was, it turned out to be the old Senior Meals phone. Spectrum will be coming back on April 25th to port the phones over. We will also be upgrading the Highway Department, Community Center, Justice Court and the Recycle and Reuse Center.

Justice Court Audit

The Town has received a letter of the Office of Court Administration concerning an audit of the court's books. Supervisor Anderson spoke to A. Jensen and she will begin working on it so that we can adopt a resolution that the books have been audited.

Cemetery

The cemeteries are open for burial now; we have our first burial on April 26th. We need to order new signs to be put up at the entrances.

Edinburg Cemetery

Supervisor Anderson and Highway Superintendent Seelow met with the insurance adjuster at the Edinburg Cemetery. Highway Superintendent Seelow said he did not want to replace any of the stones. Highway Superintendent Seelow told him that some did need to be replaced. The Highway Department is also charging \$2000.00 to clean up the debris that was left from the accident. Siena Fence has given a quote for the fence replacement. Highway Superintendent Seelow added the signs should say no four wheelers, horseback riding, they should say the same as the old signs say and as far as the rules we will have to place them on the website.

Annual Financial Reports

Supervisor Anderson spoke to R. Elliott Jr, auditor for the NYS Comptroller's Office, he in turn contacted Irene Bailey who told Supervisor Anderson we do not have to go back and do the AFR's for 2019, 20, 21, 22 and 23. We do have to do an AFR for 2024 and begin the bookkeeping for the 2025 years AFR. A. Jensen has indicated she should have the 2024-year bookkeeping done and will have the reports ready and will be able to get the AFR sent to the Comptroller's Office.

Investing

Supervisor Anderson met with J. Sullivan from NBT Bank concerning investing. We do not need to do anything with our investment policy. Supervisor Anderson will see if he can get Mr. Sullivan here to talk about the different ways to invest the town's money in May.

OTHER REPORTS

HIGHWAY SUPERINTENDENT'S REPORT

Building Maintenance

Highway Superintendent Seelow reported he is trying to contact Softwash Plus to get the Town Hall pressure washed. He had submitted a price of \$1700.00. He is very highly recommended. The quote was presented and what he will do.

Supplies List

Highway Superintendent Seelow gave a list of supplies he would like to purchase and is asking for the Town Board's permission. He already has contacted Town Board Member Evans concerning this matter. He was told that this does not have to come before the Board, if it falls within the purchasing policy. He is looking to purchase a backup alarm, 605 lights, zip ties, 33358 F-F for the chipper, battery switches, glass cleaner, cab filters for the Ram, tank drain, tires for the pressure washer, plasma tips and paint for the trucks. The Board told him he has the authority to purchase what he needs as long as it is covered by the purchasing policy. Highway Superintendent Seelow told the Board he will come back with the price for the filters in May, he can purchase them cheaper through NAPA than state contract. J. Olmstead will need two filters one per year and he keeps extra on hand.

Truck

Highway Superintendent Seelow invited the Board to come up and look at the trucks, the men are painting them and that is the reason to purchase both yellow and black Cat paint. It will be two gallons of each.

284 Agreement

Highway Superintendent Seelow told the Board if he has figured correctly the cost per ton of will be \$58.00 to \$59.00 per ton he feels comfortable to be able to do all of the roads he has put on for the 284 Agreement for the 2025 year. The Town of Providence will be doing the paving.

Highway Superintendent Seelow handed in the 284 Agreement earlier this year and he has come back with prices. He is looking to pave Airport Road to Tennantville Road at a cost of \$84,680.00, Wheeler Road to the County Road \$59,914.00, Bradt Hill Road to Military, \$63,626.00 and Sand Lake Road to Town of Day \$59,160.00. He would like to pave either Tange or Lakeland Road if he has enough money when he has finished the other roads he is looking to pave. The Town Board signed the agreement.

Pipe Order

Highway Superintendent Seelow will be ordering the pipes from Lane he will be getting prices. He contacted Albany Stell Sales and the price would be more. The cost he is looking at now is \$4149.00.

Cemetery Burials

Highway Superintendent Seelow reported there are four burials that will be happening. He would like to purchase a fourth weed Wacker for the use in the cemeteries. He got the best price at Admar \$319.00.

Bucket Truck/Purchase of a Manlift

Highway Superintendent Seelow told the Board he would like to purchase a man lift, the bucket truck is getting old and when he has to do anything he has been using Providences. Each time he uses it they have breakdowns that he has to repair. He is confident he has enough money between selling the backhoe and what he has in 5130.1. He is looking at a used one for the price of \$74,000.00. Further discussion ensued he is going to look into it and would like to purchase a Genie.

Garbage Truck

The old garbage truck will be brought down to get the rams fixed next week.

BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER'S REPORT

Supervisor Anderson wanted to introduce the new CEO/Building Inspector, David Brackett to everyone. CEO/BI Brackett told the Board there is a lot going on in the area, he has been at it for only a week and he is busy catching up on things. Everything has been going well, he has been busy putting out a couple of fires. He also stated he has been in contact with M. Stewart.

SOLID WASTE COORDINATOR'S REPORT

Garbage Tonnage

SWC Olmstead reported 41 tons of garbage was brought to Fulton County for the month of March.

Trucks

SWC Olmstead reported he has gotten both trucks transmissions serviced and the old truck that is used for recycling will be going to CEJJ next week to have the rams replaced.

Resident Permit Stickers

The stickers came in numbered wrong they had to be reordered at no extra cost. I will begin selling them on Friday, May 2nd.

Recycling

The Town will be using the Recycle Center for the recyclables; they are going to be dumping them here instead of going to Corinth they have figured out a way to keep them covered and will keep dumping at the center in the winter also.

OLD OR NEW BUSINESS

Highway Superintendent Seelow addressed the Board with information that the Fire Company has applied for a WEX card to purchase gasoline and fuel oil from Stewarts. He stated the Town Board is going to need to make a decision as to if the Emergency Squad should apply for a WEX card or if they can still come to the Town to get their gasoline. Supervisor Anderson said that it would be much better for the squad to get the WEX card then they could gas the ambulance up when they are out for a call. Highway

Superintendent Seelow said he would be happy to have both the Emergency Squad and the Fire Company get their fuel at the Highway Garage in the event of an emergency. The Town would keep the fuel tanks here.

ADOPTION OF RESOLUTIONS # 40 - # 48

MOTION: TOWN BOARD MEMBER GRECO, SECONDED: TOWN BOARD MEMBER EVANS

ADJOURN 8:00 PM

MOTION: TOWN BOARD MEMBER EDWARDS SECONDED: TOWN BOARD MEMBER EVANS

Respectfully submitted,

Denise Ferguson
Town Clerk

RES. # 40-25

4/17/25

Motion: Town Board Member Greco

Second: Town Board Member Evans

APPROVAL TO PURCHASE SECURITY CAMERAS

WHEREAS, it was observed by the NYS Auditor the Town of Edinburg did not have adequate security measures in the Town Hall, Highway Garage, Community Center, Justice Court and the Recycle and Reuse Center, and

WHEREAS, it was suggested the Town Board look into purchasing security cameras for use at the buildings, and

WHEREAS, Supervisor Anderson had T. Wagner, IT person for the Town look into purchasing cameras to be installed in thirteen different areas, and

WHEREAS, T. Wagner of Tom's Computer Service submitted a quote for the purchase of the cameras, be it

RESOLVED, to authorize Supervisor Anderson to purchase the cameras and to contact D. Alberts, electrician to install them once they are purchased.

Roll Call:

Supervisor Anderson	Aye
Town Board Member Edwards	Aye
Town Board Member Evans	Aye
Town Board Member Greco	Aye
Town Board Member Penino	Aye

IN WITNESS WHEREOF, I have hereto subscribed my name on April 17, 2025

Denise Ferguson, Town Clerk

A RESOLUTION TO MOVE MONEY TO COVER GUARDRAIL REPLACEMENT

Motion: Town Board Member Greco

Second: Town Board Member Evans

WHEREAS, it was brought to the attention of the Town Board after the March Board meeting there were some concerns about the guardrails up on Fox Hill Road at 77 Fox Hill Road, and

WHEREAS, Highway Superintendent Seelow had indicated they did need to be put back correctly because they had been damaged by numerous car accidents, and

WHEREAS, Supervisor Anderson contacted a TCBR, a company that could install the guardrails, and

WHEREAS, they came back with a quote of \$47,500.00 to bring the guardrails up to specifications, and

WHEREAS, Supervisor Anderson had put \$22,730.00 in the Highway portion of the 2025 budget for personal service, and

WHEREAS, he would like the authority to move the \$22,730.00 to the contractual portion of the Highway line of the budget, 5120.4003 to cover some of the work that needs to be done on the guardrails, and

WHEREAS, the additional funding will need to come out of the Contingency portion of the budget 1990.4001, and

WHEREAS, Supervisor Anderson has deemed this an imminent danger and it needs to be done immediately, be it

RESOLVED, to authorize Supervisor Anderson to make the appropriate budget changes and to hire TCBR to commence work on the guardrails immediately.

Roll Call:

Supervisor Anderson	Aye
Town Board Member Edwards	Aye
Town Board Member Evans	Aye
Town Board Member Greco	Aye
Town Board Member Penino	Aye

IN WITNESS WHEREOF, I have hereto subscribed my name on April 17, 2025

Denise Ferguson, Town Clerk

RES. # 42-25

4/17/25

Motion: Town Board Member Greco

Second: Town Board Member Evans

SCRAPPING OLD RECYCLE TRUCK

WHEREAS, the recycle truck is not being used, and

WHEREAS, the truck was put on Auctions International and did not receive a high bid, and

WHEREAS, the Highway Superintendent thought he might be able to use it for chips but; when They tried it is stuck in third gear, and

WHEREAS, Highway Superintendent Seelow told the Board he would suggest scrapping the aluminum and try to sell the old truck portion, and

WHEREAS, the Town Board is in agreement with scrapping the old truck and giving the Highway Superintendent the authority to take care of this process.

Roll Call:

Supervisor Anderson	Aye
Town Board Member Edwards	Aye
Town Board Member Evans	Aye
Town Board Member Greco	Aye
Town Board Member Penino	Aye

IN WITNESS WHEREOF, I have hereto subscribed my name on April 17, 2025

Denise Ferguson, Town Clerk

RES. # 43-25

4/17/25

Motion: Town Board Member Greco

Second: Town Board Member Evans

AMENDING THE PROCUREMENT POLICY

WHEREAS, it was observed by the NYS Auditor that the procurement policy for the Town of Edinburg should be updated, and

WHEREAS, Town Board Member Greco stated he would look it over and see what he thought should be amended, and

WHEREAS, he has finished with his suggestions and has presented it to the Town Board for their take on it, and

WHEREAS, the entire board agreed to the amendments, and

WHEREAS, they are as follows under Guideline III

- \$0 up to \$5000.00 at the purchaser's discretion
- \$5,000 to \$10,000 purchaser must get quotes from 2 vendors
- \$10,000 to \$20,000 purchaser must get quotes from 3 vendors

WHEREAS, the following changes are to be made under Guideline VI

a) Emergencies; Requires a phone call to Town Supervisor and on Town Board Member

g) Good Purchased for less than \$250.00 will be removed from the listing

and be if further

RESOLVED, Guideline VII will be changed to say "**This procurement policy is subject to revision at any time as deemed necessary by the Town Board**"

Roll Call:

Supervisor Anderson	Aye
Town Board Member Edwards	Aye
Town Board Member Evans	Aye
Town Board Member Greco	Aye
Town Board Member Penino	Aye

IN WITNESS WHEREOF, I have hereto subscribed my name on April 17, 2025

Denise Ferguson, Town Clerk

Motion: Town Board Member Greco

Second: Town board Member Evans

ADOPTING THE WEBSITE POLICY

WHEREAS, the emails were compromised, and

WHEREAS, the website that was put together by Behan and Associates was to be updated by the Town Clerk's email, and

WHEREAS, all of the emails could not be retrieved, and

WHEREAS, interim Building Inspector Stewart has a business that takes care of websites, and

WHEREAS, the Town of Edinburg needed to be their emails up and running and to get a website reestablished, and

WHEREAS, M. Stewart offered his services as Webmaster at a price of \$500.00 for the initial set up of the site and \$100.00 monthly once the site was up and running, and

WHEREAS, the new website will be under Digital Towpath, now, be it

RESOLVED, to adopt the website policy as was presented to the Town.

(A copy is attached)

Roll Call:

Supervisor Anderson	Aye
Town Board Member Edwards	Aye
Town Board Member Evans	Aye
Town Board Member Greco	Aye
Town Board Member Penino	Aye

IN WITNESS WHEREOF, I have hereto subscribed my name on April 17, 2025

Denise Ferguson, Town Clerk

RES. # 45-25

4/17/25

Motion: Town Board Member Greco

Second: Town Board Member Evans

AUDIT OF CLAIMS

WHEREAS, the Town Board holds a monthly meeting each month, and

WHEREAS, the Town of Edinburg incurs bills in the general day to day operations of the town,
and

WHEREAS, the Town Clerk presents the claims to the Board at the monthly meeting in the form
of vouchers and abstracts, now, therefore, be it

RESOLVED, that upon audit of the Edinburg Town Board the Clerk shall be directed to pay the
following claims.

General Vouchers # 69 – # 104 in the amount of \$23,581.01
Highway Vouchers # 40 - # 53 in the amount of \$21,091.06
Pre-Paid General Vouchers # 17 - # 20 in the amount of \$ 1,963.18

Roll Call:

Supervisor Anderson	Aye
Town Board Member Edwards	Aye
Town Board Member Evans	Aye
Town Board Member Greco	Aye
Town Board Member Penino	Aye

IN WITNESS WHEREOF, I have hereto subscribed my name on April 17, 2025

Denise Ferguson, Town Clerk

RES. # 46-25

4/17/25

Motion: Town Board Member Greco

Second: Town Board Member Evans

AUTHORIZING TO HAVE THE TOWN HALL PRESSURE WASHED

WHEREAS, the Town Hall has been need of being pressure washed, and

WHEREAS, Director of Building and Grounds, Seelow received a quote from Softwash Plus in the amount of \$1700.00, be it

RESOLVED, to authorize Director of Building and Grounds, Seelow to hire Softwash Plus to pressure wash the Town Hall.

Roll Call:

Supervisor Anderson	Aye
Town Board Member Edwards	Aye
Town Board Member Evans	Aye
Town Board Member Greco	Aye
Town Board Member Penino	Aye

IN WITNESS WHEREOF, I have hereto subscribed my name on April 17, 2025

Denise Ferguson, Town Clerk

RES. # 47-25

4/17/25

Motion: Town Board Member Evans

Second: Town Board Member Penino

**GRANTING AUTHORITY TO HIGHWAY SUPERINTENDENT TO PURCHASE
SUPPLIES**

WHEREAS, Highway Superintendent Seelow had concerns with purchasing materials to be used at a later date, and

WHEREAS, he gave a copy of what he was looking to purchase, and

WHEREAS, he would like to get the Town Boards approval to be able to purchase the material which included culvert pipes, paint for the trucks, filters, back up alarm, 6054 lights, zip ties, battery switches, glass cleaner tank drain, and power washer tires, now, be it

RESOLVED, to allow Highway Superintendent Seelow the authority to purchase supplies as he needs them or to replenish the stock.

Roll Call:

Supervisor Anderson	Aye
Town Board Member Edwards	Aye
Town Board Member Evans	Aye
Town Board Member Greco	Aye
Town Board Member Penino	Aye

IN WITNESS WHEREOF, I have hereto subscribed my name on April 17, 2025

Denise Ferguson, Town Clerk

Motion: Town Board Member Penino

Second: Town Board Member Greco

**AUTHORIZING THE HIGHWAY SUPERINTENDENT TO PURCHASE A GENIE
MANLIFT**

WHEREAS, Highway Superintendent Seelow came before the Board and asked if he could purchase a used manlift because at the present time he is using a lift from another town and it keeps breaking down, and

WHEREAS, he would also like to sell the bucket truck because it has outlived its use here, and

WHEREAS, he has a price of \$74,000.00 for a Genie manlift from Admar, and

WHEREAS, he has the funds to purchase it and is coming to the Board for the approval, now therefore, be it

RESOLVED, to authorize Highway Superintendent Seelow to purchase the Genie manlift.

Roll Call:

Supervisor Anderson	Aye
Town Board Member Edwards	Aye
Town Board Member Evans	Aye
Town Board Member Greco	Aye
Town Board Member Penino	Aye

IN WITNESS WHEREOF, I have hereto subscribed my name on April 17, 2025

Denise Ferguson, Town Clerk

