

**EDINBURG TOWN BOARD MEETING
JULY 24, 2025**

CALL TO ORDER

Supervisor Anderson called the regular Town Board meeting of the Edinburg Town Board to order at 6:02 pm

PRESENT: Supervisor Anderson, Town Board Members Evans, Greco and Penino Absent: Town Board Member Edwards

ALSO PRESENT: E. Barber, D. Greco, C. Durkin, Highway Superintendent Seelow, Solid Waste Coordinator Olmstead and Town Clerk Ferguson

SALUTE TO THE FLAG

APPROVAL OF THE APRIL 17TH AND MAY 15TH MINUTES

MOTION TO APPROVE: TOWN BOARD MEMBER GRECO – SECONDED: TOWN BOARD MEMBER PENINO

PUBLIC COMMENTS

C. Durkin addressed the Board with a request to see how they were moving on allowing the use of the Community Center to groups and individuals. Ms. Durkin was told it was not ready to be used at this point in time; she was also told that the insurance company has stated to the town any entity using the Community Center must have liability insurance and name the town additional insured. Ms. Durkin was confused as to her being a resident and paying taxes and still not being able to use the Community Center for her quilting group. It was explained to her why the Community Center is not open for groups and or individual use, it is in the workings but; things take time. Supervisor Anderson moved on with the meeting.

REPORTS AND CORRESPONDENCE

Reports

Saratoga County Monthly Reports

Mortgage Tax Receipts-

Sales Tax Distribution – **June and July**

Mortgage Tax Distribution –

Town Officials Monthly Reports

Building Inspector – **June**

Dog Control Officer –

Highway Superintendent's Diesel and Gasoline Inventory – **7/10/25**

Justice – **June**

Supervisor's Financial Reports - Highway and General -

Town Clerk – **June**

Other Reports

Tri-Party Collateral Agreement – **6/16,23 and 30 – 7/7, 14**

Tri-Party Collateral Agreement Deposit Info – **June**

Recycle Center Resident Permits – **6/13,14,20,21,27 and 7/11,12**

The Prevention Council Annual Report 2024

Correspondence

Edinburg Planning Board – June 26th Unapproved Minutes

Edinburg Zoning Board of Appeals – June 5th Unapproved Minutes

Edinburg Planning Board Decision – 1-25

Legal Notice – 2025 Assessment Roll

Letter to Mr. John DeZemo and Returned Letter

News Release – Sara. Co. Stepped Up DWI Enforcement Efforts

Town Board Minutes – June 19th Unapproved

REPORTS OF OFFICIALS

Supervisor's Reports

The following will be brought as resolutions before the Town Board

Res. # 63-25 Letter of Support to Saratoga Snowmobile Club

The Saratoga Snowmobile Club is applying for a grant to purchase a new groomer, they have asked for a letter of support from the Town of Edinburg.

Res. # 64-25 Authorizing the Supervisor to Move Funds from Contingency, 1990.4001 to 5120.4001 Bridges For TCBR

Supervisor Anderson told the Board Town and Country Bridge and Rail finished the guardrail work up on Fox Hill Road, they were paid \$47,500.00 under prepaids for this month, but after looking at the bill there was an additional fee of \$2,783.00 that is due. He will need to move this amount from Contingency to cover the additional fee with Boards approval.

Res. # 65-25 Standard Workday and Reporting Resolution for Elected and Appointed Officials

A resolution is needed to send the hours that are worked for the elected and appointed officials to the New York State Retirement System. This is sent each year.

Res. #66-25 Audit of Claims

A resolution will be needed to pay the bills that have been presented to the Board after they look at the vouchers and sign the abstracts.

General Vouchers #151 - #176 in the amount of \$12,705.58

Highway Vouchers #78 - #86 in the amount of \$9,711.54

Pre-Paid General Vouchers # 33 - # 39 in the amount of \$27,745.89

Pre-Paid Highway Vouchers # 4 - # 7 in the amount of \$65,171.79

MOTION TO ADOPT RESOLUTIONS # 63 - # 66 OF 2025

MOTION: TOWN BOARD MEMBER EVANS SECONDED: TOWN BOARD MEMBER PENINO, ALL IN FAVOR, AYE

Informational Items

Boiler Inspection

The boiler has been inspected, it passed; but we have to open the expansion valve and report it each month.

Time Clocks, Cloud Subscription

Supervisor Anderson wanted to know if the Board is willing to enter into a cloud subscription for \$25.00 per month to have the information for time clocks.

Surveillance Cameras

The cameras have been installed and are working. They have been installed in and outside the Town Hall. Outside the Highway Garage/Justice Court building and at the Recycle and Reuse Center. You will notice the signage up.

Contact M. from Benetech – Health Insurance

Supervisor Anderson will be contacting Marissa our representative from Benetech concerning insurance coverage for the 2026 year.

Confidential Secretary/Receptionist

Supervisor Anderson is considering looking for a confidential secretary and or receptionist, the Town Hall is getting busier and an extra hand would help.

Risk Assessment Report

Supervisor Anderson told the Board he has not had the results of the risk assessment sent to him as of yet from NYMIR.

Cemetery Fence Update

The Town has received the insurance money for the damage that was done at the Edinburg Cemetery, Siena Fence was contacted, they are booked through the middle of August. Letter Memorial will be working on the stones that have been damaged.

Complaints, Batchellerville Bridge

Supervisor Anderson reported there have been a number of complaint calls about the Batchellerville Bridge lights. He has contacted C. Cook, Commissioner of Public Works from Saratoga County and has

been told that there was \$30,000.00 they had to put into the budget to cover the cost of the lights. Now Supervisor Anderson has been told he will need to speak to someone in maintenance to take care of this. Supervisor Anderson told the Board the rail for the walkway under the bridge was hit by a motorcycle that was down there doing donuts and broken the railing. This is a large issue, if someone leans on it, they will fall and get hurt. The County is supposed to take care of this also.

Retirement Reports

The NYS Retirement is almost complete. Supervisor Anderson and the bookkeeper have been working on this; they had to get everything loaded individually for the workers beginning in July of 2024 to date. The Town is going to have to enter into an enhancement system once this is done for retirement.

Annual Financial Report for 2024

The annual financial report has not been filed yet. There were some glitches in the software that has set the bookkeeper back we were originally told to start entering from 2019 and were later told to start with 2024; this caused numbers from 2019 to be integrated in with the 2024 numbers. She is working on getting fixed and to get it finished.

Supervisor's Monthly Report

This problem has also set us back as far as giving monthly Supervisor's reports to the Board. We are almost there.

Purchasing AED's

Supervisor Anderson said he had initially asked to purchase AEDs for the Town Hall and the Recycle Center; but once he saw the prices he decided to wait. He is now again asking for the Boards permission to purchase two AED's that are the same as the Fire Company uses. We do have certified people, both myself and Assessor Beckering can use them here and SWC Olmstead, Recycle Center and Highway Superintendent Seelow, Highway can use them too. Highway Superintendent Seelow actually carries one in his truck. The cost would be \$1400.00 each. The Board would like him to get other prices. Supervisor Anderson will check to see what other prices he can find. Once we get them, we will have to register with REMO and we will have to file reports.

OTHER OFFICIAL'S REPORTS

Assessor, Code Enforcement, Historian

They are not present tonight.

HIGHWAY SUPERINTENDENT'S REPORT

New Truck

Highway Superintendent Seelow told the Board the new tandem truck has been ordered.

Paving

The paving has been completed on Bradt Hill, Wheeler and Airport Road. The Highway Department will be paving Sand Lake and King Roads on August 11th and 12th.

SOLID WASTE COORDINATOR

1 lb. Propane Tanks

SWC Olmstead asked what the Board would like to do about the 1lb. propane tanks they are still a problem and it is hard to get rid of them. G. Whitney from Providence said he may take them, but if he doesn't what do you want to do. J. Olmstead will see what other centers are doing with them.

Metal Removal and Purchase

Metro Metal was contacted concerning the towns metal and the possibility of the town getting paid for it. They want to charge us for mileage, taking off tires on lawnmowers etc. They did not think our metal was worth it for them to pick up. This will be looked at further.

Solar

Josh from CDRPC, Bob Schmidt and John Olmstead have been in contact with National Solar concerning the bid for the placement of solar panels on the Salt Shed and for the Recycle Center. Josh is finishing up the information on the mini bid through the State of New York. SWC Olmstead said he does not think it needs to go out to bid.

NEW/OLD BUSINESS

Investments

Town Board Member Penino asked what was Supervisor Anderson doing with investments she stated the Board wanted to move ahead with this and wanted to know what is being done. Supervisor Anderson told her he had just moved \$700,000.00 into the Highway portion of the 2025 budget to cover this portion of the budget. She was concerned we have already waited six months; Supervisor Anderson told her there is \$500,000.00 he could invest from the General Fund which has \$1,000,000.00, but he is looking at Key Bank too, they have some good offers that NBT does not. He said he can call the Board back and see what they want to do once he gets all of the information.

Minor Contracts, Protection for Individuals, Air B and B's

The Town Board further discussed the minor contracts, protecting an individual's credit air b and b's at this point in time the county is still working on the rules from the State of New York concerning rental properties, once they get it figured out, we will know what we have to do.

2026 Budget

Supervisor Anderson told the Board he will be working on the budget for next month.

Stairs, Copeland Covered Bridge

Supervisor Anderson notified the Historical Society the stairs on the backside of the Copeland Covered Bridge are in disrepair. The first step is missing. He went down and put caution tape there so no one would try to use them.

ADJOURN 7:20 PM

MOTION TO ADJOURN: TOWN BOARD MEMBER EVANS, SECONDED: TOWN BOARD MEMBER GRECO, ALL IN-FAVOR AYE.

Respectfully submitted,

Denise Ferguson
Town Clerk

Motion: Town Board Member Evans

Second: Town Board Member Penino

SUPPORT FOR THE SARATOGA SNOWMOBILE ASSOC.

WHEREAS, the Edinburg Town Board was asked by the Saratoga Snowmobile Assoc. if they would be in support of the Association applying for a NYS RFP grant to purchase a new groomer, and

WHEREAS, the Town of Edinburg Town Board has been in support of the Saratoga Snowmobile Association in the past and is in support of the new trail system, now be it

RESOLVED, the Edinburg Town Board is in support of the Saratoga Snowmobile Club applying for a grant with NYS.

Roll Call:

Supervisor Anderson	Aye
Town Board Member Edwards	Absent
Town Board Member Evans	Aye
Town Board Member Greco	Aye
Town Board Member Penino	Aye

IN WITNESS WHEREOF, I have hereto subscribed my name on July 24, 2025

Denise Ferguson, Town Clerk

RES. # 64-25

Motion: Town Board Member Evans

Second: Town Board Member Penino

**AUTHORIZING THE SUPERVISOR TO MOVE FUNDS FROM CONTINGENCY
1990.4001 TO 5120.4001 FOR GUARDRAIL REPLACEMENT ON FOX HILL ROAD**

WHEREAS, the town was notified about the guardrail issue on Fox Hill, and

WHEREAS, Supervisor Anderson declared it an emergency, and

WHEREAS, Town and Country Bridge and Rail put in the new guardrail, and

WHEREAS, Supervisor Anderson sent them a check in the amount of \$47,500.00, and

WHEREAS, the billing had a second page that was not looked at and there was an additional billing amount for \$2,783.00, and

WHEREAS, the Highway portion of the budget for 2025 did not include the additional \$2,783.00, now, be it

RESOLVED, to authorized Supervisor Anderson to move \$2,783.00 from the General portion of the budget, (Contingency) 1990.4001 to the Highway portion of the budget, (Bridges) 5120.4001 to pay the remainder of the bill to Town Country Bridge and Rail.

Roll Call:

Supervisor Anderson	Aye
Town Board Member Edwards	Absent
Town Board Member Evans	Aye
Town Board Member Greco	Aye
Town Board Member Penino	Aye

IN WITNESS WHEREOF, I have hereto subscribed my name on July 24, 2025

Denise Ferguson, Town Clerk

Motion: Town Board Member Evans

Second: Town Board Member Penino

STANDARD WORK DAY AND REPORTING RESOLUTION FOR ELECTED AND APPOINTED OFFICIALS

WHEREAS, elected and appointed officials of the Town of Edinburg who are members of the NYS and Local Retirement System must comply with Section 315.4 of the NYS Codes, Rules and Regulations which requires all elected and appointed officials to establish a standard work day for each office, specifies the expiration of each term, designates the number of days to be reported for each official based on submitting a three month log and certifies receipt of the record of activities or that the employer maintains a record of actual time worked, and pursuant to the requirements of the NYS and Local Retirement System, Standard Workday and Reporting Resolution RS2417-A and RS 2417-B, and

WHEREAS, in addition to the reporting requirements as set forth in Subpart 315.3 of the above mentioned regulations requires that the resolution shall be posted on the employer's sign board for a minimum of thirty, (30), days and a certified copy of the resolution and affidavit of posting shall be filed by the clerk of the Town of Edinburg with the Office of the State Comptroller within forty-five, (45), days of the adoption of the resolution, now, therefore, be it

RESOLVED, that the Edinburg Town Board does hereby establish, pursuant to resolution the standard workday for elected and appointed officials as follows:

Highway Superintendent	Wayne Seelow	6 hours	1/1/24 – 12/31/27
Town Board Member	Michael Evans	6 hours	1/1/24 – 12/31/27
Town Board Member	Gene Greco	6 hours	1/1/21 – 12/31/25
Town Clerk	Denise Ferguson	6 hours	1/1/24 – 12/31/27
CEO/ Building Inspector	David Brackett	6 hours	4/1/25 – 12/31/25

Roll Call:

Supervisor Anderson	Aye
Town Board Member Edwards	Absent
Town Board Member Evans	Aye
Town Board Member Greco	Aye
Town Board Member Penino	Aye

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Denise Ferguson, Town Clerk

Motion: Town Board Member Evans

Second: Town Board Member Penino

AUDIT OF CLAIMS

WHEREAS, the Town Board holds a monthly meeting each month, and

WHEREAS, the Town of Edinburg incurs bills in the general day to day operations of the town, and

WHEREAS, the Town Clerk presents the claims to the Board at the monthly meeting in the form of vouchers and abstracts, now, therefore, be it

RESOLVED, that upon audit of the Edinburg Town Board the Clerk shall be directed to pay the following claims.

General Vouchers #151 - #176 in the amount of \$12,705.58
Highway Vouchers #78 - #86 in the amount of \$9,711.54
Pre-Paid General Vouchers # 33 - # 39 in the amount of \$27,745.89
Pre-Paid Highway Vouchers # 4 - # 7 in the amount of \$65,171.79

Roll Call:

Supervisor Anderson	Aye
Town Board Member Edwards	Absent
Town Board Member Evans	Aye
Town Board Member Greco	Aye
Town Board Member Penino	Aye

IN WITNESS WHEREOF, I have hereto subscribed my name on July 24, 2025.

Denise Ferguson, Town Clerk